

# Children's Hearings Scotland Board Meeting

19<sup>th</sup> January 2012 – 9.30 am  
Ladywell House, Edinburgh

## AGENDA

### 1. Standing Items

Item	Topic	Lead person	Paper Number	Purpose
1.1	Welcome	Chair		
1.2	Apologies	Chair		To <u>note</u> apologies
1.3	Declarations of interest – agenda items	Chair		To <u>consider</u> any declarations of interest with regard to agenda items
1.4	Minutes of previous meeting	Chair		
1.5	Action log	Chair	CHS1112-028	To <u>monitor</u> progress against actions due and <u>agree</u> corrective action where required
1.6	General update	Project Manager/ Chair	CHS1112-029	To <u>note</u> update from Project Manager/Chair

## 2. Resources and Governance

Item	Topic	Lead person	Paper Number	Purpose
2.1	CHS Board Programme of Business		CHS1112-030	To <u>approve</u> updated programme of business
2.2	Financial Report	Director of Finance & Corporate Services	CHS1112-031	To <u>note</u> current financial position To <u>approve</u> budget to 31/03/2012
2.3	Performance Management	Director of Finance & Corporate Services	CHS1112-032	To <u>note</u> Performance Management
2.4	Risk reporting and management	Director of Finance & Corporate Services	CHS1112-033	To <u>note</u> risk reporting and management processes
2.5	Audit and Risk Management Committee minutes	Chair of ARMC	CHS1112-034	To <u>endorse</u> minutes of the ARMC meeting of 20 September 2011
2.6	CHS Financial Procedures	Director of Finance & Corporate Services	CHS1112-035	To <u>approve</u> CHS' Financial procedures

## 3. Working Together to Improve Outcomes for Children

Item	Topic	Lead person	Paper Number	Purpose
3.1	National Standards for Scotland's Children's Panel	National Standards Project Officer	CHS1112-036 /presentation	To <u>comment/discuss</u> National Framework for Standards
3.2	Short-term National Standards & ASTs Action Plan	Project Manager	CHS1112-037	To <u>monitor</u> progress against actions due and <u>agree</u> corrective action where required
3.3	Structural Change Action Plan	Project Manager		
3.4	Communication & Engagement strategy	Communications Officer	CHS1112-039	To <u>approve</u> CHS Communication and engagement strategy
3.5	AOCB			